

Annual Quality Assurance Report 2012- 2013

Annual Quality Assurance Report for the period 2012 - 2013

Submitted by

RAJA DORAISINGAM GOVERNMENT ARTS COLLEGE

SIVAGANGAI - 630 561, Tamil Nadu

www.rdgacollege.in



Annual Quality Assurance Report for the period 2012 - 2013

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

MAY 2015

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

July 01, 2012 to June 30, 2013

I. Details of the Institution

1.1 Name of the Institution

RAJA DORAISINGAM GOVERNMENT.ARTS COLLEGE

1.2 Address Line 1

MANAMADURAI ROAD

Address Line 2

SIVAGANGAI

City/Town

SIVAGANGAI

State

TAMIL NADU

Pin Code

630 561

Institution e-mail address

rajadoraisingamgovtartscollege@gmail.com

Contact Nos.

**04575-240235, 04575-242502,
04575-240630, 04575-240236**

Name of the Head of the Institution:

Dr.M.PANNEERSELVAM

Tel. No. with STD Code:

04575-240235

Mobile:

+91-9486494948

Name of the IQAC Co-ordinator:

Thiru.N.Alaguchamy

Mobile:

+91-9443978682

IQAC e-mail address:

rdgaciqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

TNCOGN 10616

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

**Not Available in our institution's
Accreditation Certificate**

1.5 Website address:

www.rdgacollege.in

Web-link of the AQAR:

www.rdgacollege.in/AQAR2012-13.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.30	2004	2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

23.07.2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR **2007-2008** submitted to NAAC on **25.05.2015**
- ii. AQAR **2008-2009** submitted to NAAC on **25.05.2015**
- iii. AQAR **2009-2010** submitted to NAAC on **25.05.2015**
- iv. AQAR **2010-2011** submitted to NAAC on **25.05.2015**
- v. AQAR **2011-2012** submitted to NAAC on **25.05.2015**

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

ALAGAPPA UNIVERSITY, KARAIKUDI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University **NA**

University with Potential for Excellence **NA**

UGC-CPE **NA**

DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (<i>Specify</i>)	NA
UGC-COP Programmes	1		

2. IQAC Composition and Activities

2.1 No. of Teachers	10												
2.2 No. of Administrative/Technical staff	1												
2.3 No. of students	2												
2.4 No. of Management representatives	0												
2.5 No. of Alumni	1												
2. 6 No. of any other stakeholder and community representatives	0												
2.7 No. of Employers/ Industrialists	0												
2.8 No. of other External Experts	0												
2.9 Total No. of members	14												
2.10 No. of IQAC meetings held	1												
2.11 No. of meetings with various stakeholders:	<table> <tr> <td>No.</td> <td></td> <td>Faculty</td> <td>1</td> </tr> <tr> <td>Non-Teaching Staff</td> <td>--</td> <td>Alumni</td> <td>--</td> </tr> <tr> <td>Students</td> <td></td> <td>Others</td> <td>--</td> </tr> </table>	No.		Faculty	1	Non-Teaching Staff	--	Alumni	--	Students		Others	--
No.		Faculty	1										
Non-Teaching Staff	--	Alumni	--										
Students		Others	--										
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>												
If yes, mention the amount	---												

2.13 Seminars and Conferences (only quality related) : **NIL**

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Coaching Classes have been conducted to the Under Graduate students to participate in the competitive examination.
- Remedial Coaching Classes have also been conducted to the Under Graduate students one who have been failed in the university examinations.
- Coaching Classes have been conducted to the Post Graduate student's viz.Commerce, Economics, History, Mathematics and computer science for the preparation of NET/SLET.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> ➤ To conduct workshop/conference ➤ To enhance the activities of career guidance and placement cell 	<ul style="list-style-type: none"> ➤ In this academic year 1 new PG course has been introduced ➤ In this academic year, M.Phil ., programme in Tamil, History, Economics, physics, chemistry, mathematics and computer science departments have been introduced ➤ In this academic year. Tamil, History, Chemistry, Mathematics, zoology and computer science Departments have been recognized as a research centre (Ph.D) by the Alagappa University, Karaikudi.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Steps have been taken to improve the quality of teaching and learning process up to the university level.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	6	1	--	--
UG	9	1	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	1 (CLP)	--	--	--
M.Phil.,	--	6	--	--
Total	16	8	---	---

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All UG/PG Programmes
Trimester	Nil
Annual	1 (CLP)

1.3 Feedback from stakeholders*

(On all aspects)

Alumni	<input type="checkbox"/>	Parents	<input type="checkbox"/>	Employers	<input type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback	:	Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="checkbox"/>

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
83	78	5	--	--

2.2 No. of permanent faculty with Ph.D.

41

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
5	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

54

0

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	--	--
Presented papers	1	3	6
Resource Persons	0	0	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Tamil Nadu Tourism minister Gokula Indra has distributed priceless laptop computers to the **746** second year students.
- Tamil Nadu School education, sports & youth welfare minister has distributed priceless laptop computers to the **716** final year students.
- All the departments have been supplied Computers.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Not Applicable

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0

0

0

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A .Tamil	93	3	40	30	2	72
B.A.Economics	91	--	20	19	9	48
B.A.History	106	2	5	10	1	16
B.Sc.Mathematics	72	1	60	9	6	75
B.Sc.Physics	53	--	20	20	--	40
B.Sc. Chemistry	72	--	20	30	--	50
B.Sc. Industrial Microbiology	57	--	12	30	--	42
B.Sc. Computer Science	47	--	20	44	--	64
B.Com	107	--	20	41	--	61
M.A. Economics	20	5	45	45	--	95
M.A. History	15	--	30	51	--	81
M.A.Tamil	30	13	70	30	--	100
M.Com	21	--	50	51	--	71
M.Sc. Mathematics	19	5	65	46	--	96
M.Sc. Computer Science	23	13	70	26	--	91

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Monitors and evaluates the Teaching & Learning processes by way of conducting the periodical meetings.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	1
HRD programmes	--
Orientation programmes	5
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	10	--	--
Technical Staff	15	12	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Motivates the Faculty to apply for Major and Minor Research Projects.
- Encouraging Staff to publish the research papers

3.2 Details regarding major projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	1	--	---
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	2	2	1	
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	1	--
Non-Peer Review Journals	9	3	--
e-Journals	--	--	--
Conference proceedings	1	3	--

3.5 Details on Impact factor of publications:

Range Average ☒ h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	Two years	UGC-SERO	90,000	90,000
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects (other than compulsory by the University)	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	90,000	90,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	3	Nil	Nil
Sponsoring agencies	---	---	(i)Tamil Nadu Science & Technology & Zoology Dep[artment (ii) Sivagangai district Archaeology Department (iii) TANSCH	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil						

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

7

3

3.19 No. of Ph.D. awarded by faculty from the Institution

3

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF ☒ SRF ☒ Project Fellows ☒ Any other ☒

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="0"/>	
NCC	<input type="text" value="01"/>	NSS	<input type="text" value="03"/>	Any other <input type="text" value="0"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Our college has 6 NSS unit, for the NSS volunteers training session has been organised by Sivagangai Nehru Yuvakendra,
- Special camp has been organised from **13.02.2013 to 19.02.2013** at **Sakkanthi village**. This camp was inaugurated by Arulnidhi.So.Pakeeradha Nachiyappan.. In this camp free eye camp, AIDS awareness camp, Blood donation camp, Free Law and free medical consultation camps were organised. Special lectures and speeches were delivered on youth welfare, road safety, women's development, consumer awareness, abolishing child labour, awareness on Small savings and human rights.
- College campus has been cleaned by the NSS volunteers. Also Blood donation camp, voter's awareness rally, national voter's day have also been organised.
- Rain water harvesting awareness rally has been organised by the NCC unit. This rally was inaugurated by Thiru.Panneerselvam, Sup.of Police, & Thiru.Stalin, Dy.Sup.of Police, Sivagangai.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	148.56 acres	--	UGC	148.56 acres
Class rooms	39	--	---	39
Laboratories	9	--	---	9
Seminar Halls	1	--	--	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--		--
Value of the equipment purchased during the year (Rs. in Lakhs)	---	2,50,000	UGC	--
Others	--	--		---

4.2 Computerization of administration and library

- ❖ All the computers in the office have internet facility through BSNL broad band (least line)

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books					157	60,000
Reference Books					2971	33428
e-Books					--	--
Journals					--	--
e-Journals					--	--
Digital Database					--	--
CD & Video					--	--
Others (specify)					3555	5,60,023

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	45	30	2	--	--	3	10	--
Added								
Total	45	30	2	--	--	3	10	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Tamil Nadu Tourism minister Gokula Indra has distributed priceless laptop computers to the **746** second year students.
- Tamil Nadu School education, sports & youth welfare minister has distributed priceless laptop computers to the **716** final year students.
- All the departments have been supplied Computers.

4.6 Amount spent on maintenance in lakhs :

i) ICT

Nil

ii) Campus Infrastructure and facilities

1,00,000 (State fund)

iii) Equipments

5,00,000 (UGC)

iv) Others

7,62,500

Total :

13,62,500/

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- A staff member has been given the additional responsibility of maintaining the co-operative stores. The basic requirements like stationeries, and books are kept for sales in the college premises for the welfare of the students.
- A clean hygienic cafeteria is available for both students and faculty providing nutritious food for supporting the students studying in shift system.

5.2 Efforts made by the institution for tracking the progression

- Analysis of summative test results
- Strengthening Student Support Services such as NCC, RTRC, YRC, SSL, NSS and Career Counseling Cell.

UG	PG	Ph. D.	Others
2449	408	--	--

5.3 (a) Total Number of students

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
---	--	--	--	---	---	14	795	--	2048	---	2857

Demand ratio: 1:1.8

Dropout: 6%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ❖ Through UGC special coaching classes have been conducted for SC/ST/OBC in Entry in Services and in the preparation of NET/SLET
- ❖ Remedial coaching classes have also been conducted to the weaker students.
- ❖ Grant for XIIth Plan Coaching Schemes-under the scheme of merged (Capital Assets/Non-Recurring) sanctioned amount **Rs.3,37,500/-** by UGC during the period 2012-2013.
- ❖ Grant for XIIth Plan Coaching Schemes & Equal Opportunity- under the scheme of merged (Grant-in-aid/Recurring) **Rs.4,25,000/-** by UGC during the period 2012-2013.

No. of students beneficiaries

820

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	---	GATE	--	CAT	--
IAS/IPS etc	---	State PSC	--	UPSC	--	Others	16

5.6 Details of student counselling and career guidance

- Through career guidance and placement cell number of training classes have been conducted.
- Through this cell 16 students have got placement.

No. of students benefitted

16

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	48

5.8 Details of gender sensitization programmes

Women's day has been celebrated by the NSS unit. In this celebration Regional Joint Director for collegiate education Dr.C.Periyathai has been invited as a chief-guest..

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 9 National level 0 International level 0

No. of students participated in cultural events

State/ University level 1 National level 0 International level 0

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 3 National level 0 International level 0

Cultural: State/ University level 0 National level 0 International level 0

55.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	--	46,07,742
Financial support from other sources	--	13,62,500
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **No Major Grievances**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To facilitate the under privileged section of youth from this socially and economically backward region to have an easy access to higher education for their upliftment and empowerment and all inclusive contribution for national development

Mission: To impart qualitative and socially relevant knowledge, values and skills to the underprivileged section of the society by means of effective curricular, co-curricular and extra-curricular activities

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college has a no scope as far as innovation in curricula is concerned because the board of studies decides the curriculum. We adopt these curricula as per university direction.

6.3.2 Teaching and Learning

- ❖ Teachers are sent for Orientation / Refresher courses to update their knowledge in their respective fields.
- ❖ Seminars / Conferences / Symposium / Workshops are organized periodically in different disciplines.
- ❖ The Head of the institution along with HOD's/IQAC coordinator chalks out academic calendar well in advance. Every Department prepares a plan of action for 90 days.
- ❖ Faculty members prepare lesson plan with scheduled dates for assignments, seminar and CIA test.
- ❖ Slow learners and advanced learners are identified and appropriate remedial/extra classes arranged.
- ❖ Total transparency in teaching evaluation process.

6.3.3 Examination and Evaluation

Review of Results Department wise to suggest Remedial coaching to improve results.

6.3.4 Research and Development

- In this academic year, M.Phil. research programme in Tamil, History, Economics, physics, chemistry, mathematics and computer science departments have been introduced.
- In this academic year for Ph.D Research programme in Tamil, History, Chemistry, Mathematics, zoology and computer science Departments have been recognized as a research centre by the Alagappa University, Karaikudi.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Our college has 40,901 general knowledge books. For the Library more than 20 daily and weekly magazines have been purchased.
- This year library has got **Rs. 1,25,000/-** from the UGC fund and **Rs.70,000** from the State fund for the purchase of books.

6.3.6 Human Resource Management

- Facilitating staff and students to organize and participate in various social and academic activities of the college.
- Teachers extended services to conduct competitive examination classes held in the college.

6.3.7 Faculty and Staff recruitment

- ❖ The Appointments of faculty and staff is strictly as per UGC/Government norms regarding qualifications and experience.
- ❖ Vacant faculty positions in various disciplines were recruited.
- ❖ Necessary supporting staffs were recruited

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

- College is following the transparent admission procedure.
- The Government reservations are strictly adhered.

6.4 Welfare schemes for

Teaching	As provided by the Tamil Nadu state government
Non teaching	As provided by the Tamil Nadu state government
Students	Co-operative Stores, Scholarships, free laptops, free bus pass and subsidized canteen facilities.

6.5 Total corpus fund generated

0

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	No	
Administrative	Yes	Directorate of Collegiate Education, Govt. of Tamil Nadu	No	

6.8 Does the University/ Autonomous College declares results within 30 days? **Not Applicable**

For UG Programmes

Yes

☐

No

☐

For PG Programmes

Yes

☐

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Plays a vital role in taking college development plans to Government and obtain Permissions.

6.12 Activities and support from the Parent – Teacher Association

- ❖ Conducted the PTA meeting
- ❖ Suggesting to maintain Academic standard and general discipline
- ❖ Support a staff for both teaching and Non-teaching were appointed

6.13 Development programmes for support staff

Through Bhavani Sagar Training for Government Ministerial servant training is given in the following aspects for the non teaching staff.

- Rules for Government Servant
- Income Tax and Pension calculation
- Computer training programmes,
- Networking,
- E-mail and other related aspects.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Organized special programmes for tree plantation by NSS,YRC students to make the campus green and clean
- Animal waste in the Zoology lab is collected separately and disposed off carefully.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Celebration of important days of national and international importance
- Conference learning for students and staff
- Educational tour

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ❖ Awareness programmes were conducted on employment opportunities
- ❖ All the 6 units of NSS conducted Camps in Rural Areas.
- ❖ Three new courses have been introduced from this academic year viz. B.Sc, Botany, M.Sc., Chemistry, Physics

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice -1

1. Title of the Practice: News Headlines

2. Goal: Updating current events

3. The Context

As soon as the vandematharam is sung in the morning at 8.45, the headlines of the day's news is read by two or three students every day in the public address system. This initiative is taken to update the students with current events. As many students are from rural background, they cannot afford to buy a news paper and read. Also students from nearby villages start from their homes very early in the morning and some of them are not able to catchup with the latest happenings around. Hence this programme is very much useful to the poor students as well as students coming from far of distances.

4. Evidence of Success: The students really are overwhelmed and are enthusiastically participating in the programme.

Best Practice – I I

1. Title

Entrepreneurship Development Cell

2. Goal

- ❖ To develop self employment skills.
- ❖ To provide opportunities to rural students
- ❖ To facilitate sustainable economic development
- ❖ To reduce the unemployment problem which is a national crisis.

3. The Context

Most of our students belong to socio-economic backward class and first generation learners. Hence as an effort to fulfill the Vision of the college in uplifting the poor and the needy students, the **Entrepreneurship Development Cell** was started to uplift the educated young rural women.

4. The Practice

Students from all the departments are enrolled every year. Priorities are given to the students who belong to below poverty line and SC/ST communities. They are given training in job oriented courses like Jute bag making, Jewellery making, Tailoring, Embroidery etc. They are provided with certificates that make them eligible to apply for bank loans with subsidy.

5. Evidence of Success

Many of our students are successful entrepreneurs now. They are supporting their family and have uplifted their standard of living.

Review

Kumbakonam is an agriculture based region. People still have age old tradition with fewer opportunities for women. Students are coming from family with poor literacy background. Imparting entrepreneurship skill provides them with self confidence and opportunities for self employment.

6. Problems Encountered and Resources Required

i. Problems Encountered

- a. No specific fund allotment
- b. Not included in the curriculum.
- c. No regular trainers inside the college

ii. Resources Required

Both financial supports and trainers are required.

7. Scope

As the college is situated in the rural region, much of the students are lacking in communication and language skills. This makes them difficult to get employed in corporate companies. And also the number of students eligible to pass in competitive examination is also less. Hence for those students, entrepreneurship skill development with alone support them in future.

7.4 Contribution to environmental awareness / protection

- Periodic Clean and Green
- Awareness drives are organized with students of NSS and NCC on World Environment Day, Ozone Day, World Wild Life Day, Energy Conservation day,...etc

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength	Weakness	Opportunities	Threats
Highly qualified, dedicated and committed faculty	Since the strength of the permanent faculty is just 1/3 rd of the sanctioned strength, our faculty are shouldering many responsibilities in addition to their regular work load.	Being a Government College lot of opportunities are given to both faculty and students in Tamil Nadu State Council for Higher Education and Tamil Nadu State Council for Science and Technology	To qualify more students in competitive Examinations/SLET/NET/CSIR
Large number of extension and awareness programmes	Lack of sufficient physical infrastructure	Fee Concession are given in many Government Agencies	To develop communication skills in students.
Innovative educational practices both at class room and college level	More of rural character	Use of international and national alumni experiences	Majority of the students are first generation and regional medium
Educational and financial infrastructure	Limited access to social and professional skills	National/International collaborative educational initiative	Insufficiently motivated environment

8. Plans of institution for next year

- ❖ To promote State / National Level conferences
- ❖ To encourage the faculty to pursue Ph.D

Name **Thiru. N.ALAGUCHAMY**

Name **Dr.S.NIRMALA DEVI**


Signature of the Coordinator, IQAC




Signature of the Chairperson, IQAC

PRINCIPAL
RAJA DORAISINGAM
Govt. ARTS COLLEGE
SIVAGANGAI.

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

2012 - 2013ஆம் கல்வி ஆண்டின் பணிநாள்கள்

ஜூன் 2012

நாள்	கிழமை	நாள் முறை	குறிப்பு	பணி நாள்
1	வெள்ளி			
2	சனி			
3	ஞாயிறு			
4	திங்கள்			
5	செவ்வாய்			
6	புதன்			
7	வியாழன்			
8	வெள்ளி			
9	சனி			
10	ஞாயிறு			
11	திங்கள்			
12	செவ்வாய்			
13	புதன்			
14	வியாழன்			
15	வெள்ளி			
16	சனி			
17	ஞாயிறு			
18	திங்கள்	1	கோடை விடுமுறைக்குப் பின் கல்லூரி திறக்கும் நாள்	1
19	செவ்வாய்	2		2
20	புதன்	3		3
21	வியாழன்	4		4
22	வெள்ளி	5		5
23	சனி			
24	ஞாயிறு			
25	திங்கள்	6		6
26	செவ்வாய்	1		7
27	புதன்	2		8
28	வியாழன்	3		9
29	வெள்ளி	4	சிறப்புக் கட்டணம் அபராதமின்றி செலுத்தக் கடைசி நாள்	10
30	சனி			

மொத்தப் பணி நாள்கள் - 10

2012 - 2013ஆம் கல்வி ஆண்டின் பணிநாள்கள்
ஜூலை 2012

நாள்	கீழமை	நாள் முறை	குறிப்பு	பணி நாள்
1	ஞாயிறு			
2	திங்கள்	5		11
3	செவ்வாய்	6		12
4	புதன்	1		13
5	வியாழன்	2		14
6	வெள்ளி	3		15
7	சனி			
8	ஞாயிறு			
9	திங்கள்	4		16
10	செவ்வாய்	5		17
11	புதன்	6		18
12	வியாழன்	1		19
13	வெள்ளி	2	சிறப்புக் கட்டணம் அபராதமின்றி செலுத்தக் கடைசி நாள்	20
14	சனி			
15	ஞாயிறு			
16	திங்கள்	3		21
17	செவ்வாய்	4		22
18	புதன்	5		23
19	வியாழன்	6		24
20	வெள்ளி	1		25
21	சனி			
22	ஞாயிறு			
23	திங்கள்	2		26
24	செவ்வாய்	3		27
25	புதன்	4		28
26	வியாழன்	5		29
27	வெள்ளி	6		30
28	சனி			
29	ஞாயிறு			
30	திங்கள்	1		31
31	செவ்வாய்	2		32

மொத்தப் பணி நாள் - 22

14

2012 - 2013ஆம் கல்வி ஆண்டின் பணிநாள்கள்
ஆகஸ்ட் 2012

நாள்	கீழமை	நாள் முறை	குறிப்பு	பணி நாள்
1	புதன்	3		33
2	வியாழன்	4		34
3	வெள்ளி	5		35
4	சனி			
5	ஞாயிறு			
6	திங்கள்	6		36
7	செவ்வாய்	1		37
8	புதன்	2		38
9	வியாழன்	3		39
10	வெள்ளி	4		40
11	சனி		கல்லூரி நிறுவப்பட்ட நாள் (1947)	
12	ஞாயிறு			
13	திங்கள்	5		41
14	செவ்வாய்	6		42
15	புதன்		சுதந்திர தினம்	
16	வியாழன்	1		43
17	வெள்ளி	2		44
18	சனி			
19	ஞாயிறு			
20	திங்கள்		ரம்ஜான் பண்டிகை	
21	செவ்வாய்	3		45
22	புதன்	4		46
23	வியாழன்	5		47
24	வெள்ளி	6		48
25	சனி			
26	ஞாயிறு			
27	திங்கள்	1		49
28	செவ்வாய்	2		50
29	புதன்	3		51
30	வியாழன்	4		52
31	வெள்ளி	5		53

மொத்தப் பணி நாள் - 21

15

**2012 - 2013ஆம் கல்வி ஆண்டின் பணிநாள்கள்
செப்டம்பர் 2012**

நாள்	கிழமை	நாள் முறை	குறிப்பு	பணி நாள்
1	சனி			
2	ஞாயிறு			
3	திங்கள்	6		54
4	செவ்வாய்	1		55
5	புதன்	2		56
6	வியாழன்	3		57
7	வெள்ளி	4		58
8	சனி		கிருஷ்ண ஜெயந்தி	
9	ஞாயிறு			
10	திங்கள்	5		59
11	செவ்வாய்	6		60
12	புதன்	1		61
13	வியாழன்	2		62
14	வெள்ளி	3		63
15	சனி			
16	ஞாயிறு			
17	திங்கள்	4		64
18	செவ்வாய்	5		65
19	புதன்		விநாயகர் சதுர்த்தி	
20	வியாழன்	6		66
21	வெள்ளி	1		67
22	சனி			
23	ஞாயிறு			
24	திங்கள்	2		68
25	செவ்வாய்	3		69
26	புதன்	4		70
27	வியாழன்	5		71
28	வெள்ளி	6		72
29	சனி			
30	ஞாயிறு			

மொத்தப் பணி நாள் - 19

16

**2012 - 2013ஆம் கல்வி ஆண்டின் பணிநாள்கள்
அக்டோபர் 2012**

நாள்	கிழமை	நாள் முறை	குறிப்பு	பணி நாள்
1	திங்கள்	1		73
2	செவ்வாய்		காந்தி ஜெயந்தி	
3	புதன்	2		74
4	வியாழன்	3		75
5	வெள்ளி	4		76
6	சனி			
7	ஞாயிறு			
8	திங்கள்	5		77
9	செவ்வாய்	6		78
10	புதன்	1		79
11	வியாழன்	2		80
12	வெள்ளி	3		81
13	சனி			
14	ஞாயிறு			
15	திங்கள்	4		82
16	செவ்வாய்	5		83
17	புதன்	6		84
18	வியாழன்	1		85
19	வெள்ளி	2		86
20	சனி			
21	ஞாயிறு			
22	திங்கள்			
23	செவ்வாய்		சரஸ்வதி பூஜை, ஆபுத பூஜை	
24	புதன்		விஜய தசமி	
25	வியாழன்	3		87
26	வெள்ளி	4		88
27	சனி		பகரீத் பண்டிகை	
28	ஞாயிறு			
29	திங்கள்	5		89
30	செவ்வாய்	6		90
31	புதன்			

மொத்தப் பணி நாள் - 16

17

2012 - 2013ஆம் கல்வி ஆண்டின் பணிநாள்கள்

நவம்பர் 2012

நாள்	கிழமை	நாள் முறை	குறிப்பு	பணி நாள்
1	வியாழன்			
2	வெள்ளி			
3	சனி			
4	ஞாயிறு			
5	திங்கள்			
6	செவ்வாய்			
7	புதன்			
8	வியாழன்			
9	வெள்ளி			
10	சனி			
11	ஞாயிறு			
12	திங்கள்			
13	செவ்வாய்	தீபாவளிப் பண்டிகை		
14	புதன்			
15	வியாழன்			
16	வெள்ளி			
17	சனி			
18	ஞாயிறு			
19	திங்கள்			
20	செவ்வாய்			
21	புதன்			
22	வியாழன்			
23	வெள்ளி			
24	சனி			
25	ஞாயிறு	மொஹரம் பண்டிகை		
26	திங்கள்			
27	செவ்வாய்			
28	புதன்			
29	வியாழன்			
30	வெள்ளி			

18

2012 - 2013ஆம் கல்வி ஆண்டின் பணிநாள்கள்

டிசம்பர் 2012

நாள்	கிழமை	நாள் முறை	குறிப்பு	பணி நாள்
1	சனி			
2	ஞாயிறு			
3	திங்கள்	1		1
4	செவ்வாய்	2		2
5	புதன்	3		3
6	வியாழன்	4		4
7	வெள்ளி	5		5
8	சனி			
9	ஞாயிறு			
10	திங்கள்	6		6
11	செவ்வாய்	1		7
12	புதன்	2		8
13	வியாழன்	3		9
14	வெள்ளி	4		10
15	சனி			
16	ஞாயிறு			
17	திங்கள்	5		11
18	செவ்வாய்	6		12
19	புதன்	1		13
20	வியாழன்	2		14
21	வெள்ளி	3		15
22	சனி			
23	ஞாயிறு			
24	திங்கள்	4		16
25	செவ்வாய்	திறிஸ்துமஸ் விடுமுறை		
26	புதன்	5		17
27	வியாழன்	6		18
28	வெள்ளி	1		19
29	சனி			
30	ஞாயிறு			
31	திங்கள்	2		20

மொத்தப் பணி நாள் - 20

19

2012 - 2013ஆம் கல்வி ஆண்டின் பணிநாள்கள்

ஜனவரி 2013

நாள்	கீழமை	நாள் முறை	குறிப்பு	பணி நாள்
1	செவ்வாய்		ஆங்கிலப் புத்தாண்டு	
2	புதன்	3		21
3	வியாழன்	4		22
4	வெள்ளி	5		23
5	சனி			
6	ஞாயிறு			
7	திங்கள்	6		24
8	செவ்வாய்	1		25
9	புதன்	2		26
10	வியாழன்	3		27
11	வெள்ளி	4		28
12	சனி			
13	ஞாயிறு			
14	திங்கள்		பொங்கல் பண்டிகை	
15	செவ்வாய்		உழவர் திருநாள்	
16	புதன்		திருவள்ளூர் தினம்	
17	வியாழன்	5		29
18	வெள்ளி	6		30
19	சனி			
20	ஞாயிறு			
21	திங்கள்	1		31
22	செவ்வாய்	2		32
23	புதன்	3		33
24	வியாழன்	4		34
25	வெள்ளி		மீலாடி நதி	
26	சனி		குடியரசு நாள் விடுமுறை	
27	ஞாயிறு			
28	திங்கள்	5		35
29	செவ்வாய்	6		36
30	புதன்	1		37
31	வியாழன்	2		38

மொத்தப் பணி நாள் - 18

20

2012 - 2013ஆம் கல்வி ஆண்டின் பணிநாள்கள்

பிப்ரவரி 2013

நாள்	கீழமை	நாள் முறை	குறிப்பு	பணி நாள்
1	வெள்ளி	3		39
2	சனி			
3	ஞாயிறு			
4	திங்கள்	4		40
5	செவ்வாய்	5		41
6	புதன்	6		42
7	வியாழன்	1		43
8	வெள்ளி	2		44
9	சனி			
10	ஞாயிறு			
11	திங்கள்	3		45
12	செவ்வாய்	4		46
13	புதன்	5		47
14	வியாழன்	6		48
15	வெள்ளி	1		49
16	சனி			
17	ஞாயிறு			
18	திங்கள்	2		50
19	செவ்வாய்	3		51
20	புதன்	4		52
21	வியாழன்	5		53
22	வெள்ளி	6		54
23	சனி			
24	ஞாயிறு			
25	திங்கள்	1		55
26	செவ்வாய்	2		56
27	புதன்	3		57
28	வியாழன்	4		58

மொத்தப் பணி நாள் - 20

21

2012 - 2013ஆம் கல்வி ஆண்டின் பணிநாள்கள்

மார்ச் 2013

நாள்	கிழமை	நாள் முறை	குறிப்பு	பணி நாள்
1	வெள்ளி	5		59
2	சனி			
3	ஞாயிறு			
4	திங்கள்	6		60
5	செவ்வாய்	1		61
6	புதன்	2		62
7	வியாழன்	3		63
8	வெள்ளி	4		64
9	சனி			
10	ஞாயிறு			
11	திங்கள்	5	கல்லூரி நிறுவனர் மன்னர் சண்முகராஜா நினைவு நாள்	65
12	செவ்வாய்	6		66
13	புதன்	1		67
14	வியாழன்	2		68
15	வெள்ளி	3		69
16	சனி			
17	ஞாயிறு			
18	திங்கள்	4		70
19	செவ்வாய்	5		71
20	புதன்	6		72
21	வியாழன்	1		73
22	வெள்ளி	2		74
23	சனி			
24	ஞாயிறு			
25	திங்கள்	3		75
26	செவ்வாய்	4		76
27	புதன்	5		77
28	வியாழன்	6		78
29	வெள்ளி		புனித வெள்ளி	
30	சனி			
31	ஞாயிறு			

மொத்தப் பணி நாள் - 20

22

2012 - 2013ஆம் கல்வி ஆண்டின் பணிநாள்கள்

ஏப்ரல் 2013

நாள்	கிழமை	நாள் முறை	குறிப்பு	பணி நாள்
1	திங்கள்	1		79
2	செவ்வாய்	2		80
3	புதன்	3		81
4	வியாழன்	4		82
5	வெள்ளி	5		83
6	சனி			
7	ஞாயிறு			
8	திங்கள்	6		84
9	செவ்வாய்	1		85
10	புதன்	2		86
11	வியாழன்		தெலுங்கு வருடப் பிறப்பு	
12	வெள்ளி	3		87
13	சனி			
14	ஞாயிறு		தமிழ்ப்புத்தாண்டு - Dr. B.R.அம்பேத்கர் பிறந்தநாள்	
15	திங்கள்	4		88
16	செவ்வாய்	5		89
17	புதன்	6		90
18	வியாழன்			
19	வெள்ளி			
20	சனி			
21	ஞாயிறு			
22	திங்கள்			
23	செவ்வாய்		மகாவீர் ஜெயந்தி	
24	புதன்			
25	வியாழன்			
26	வெள்ளி			
27	சனி			
28	ஞாயிறு			
29	திங்கள்			
30	செவ்வாய்			

மொத்தப் பணி நாள் - 12

23